

Report on Use of Citizenship and Social Development Grant (21-22)

1. Our school has spent the Citizenship and Social Development Grant (the CS Grant) for the following use:

	Area	Actual Expenses (\$)
i	Development or procuring relevant learning and teaching resources	
	1.公民與社會發展教學支援網站	4,999.00
	2.公民與社會發展科教學支援網站教師帳戶使用權限 (2021-22)	4,900.00
	Total	9,899.00

2. Declaration

This is to certify:

- i. Our school has observed the principles and the ambit as stated in EDBCM No. 83/2021, as well as the requirements of relevant guidelines, circulars and letters issued by the EDB from time to time when using the CS Grant and other relevant grants and subsidies. All the expenditures are complied with the principles and the use of relevant grants, guidelines on financial management, as well as circulars and guidelines on procurement procedures applicable to our school;
- ii. All expenditure items are supported with documentary proofs. The financial records, invoices and receipts of all activities have been properly processed and filed in accordance with the accounting procedures for auditing and inspection by the EDB;
- iii. Our school will submit the annual audited accounts to the EDB (if applicable) within the prescribed period after the end of the 2023/24 school year, in which the total income and expenditures of the CS Grant will be recorded; and
- iv. The information provided in this Report is correct. We understand that the EDB can request schools to provide documentary proofs of the expenditures for auditing and inspection. Schools are required to return the disbursed amounts that do not belong to the subsidised items of the CS Grant to the EDB.



Signature of Supervisor / Principal* : Alan Yuen

Name of Supervisor / Principal* : Yuen King Hang, Alan

Name of School : SKH Tang Shiu Kin Secondary School

Contact Number : 2574 2326

Date : 20 OCT 2022

* Please delete as appropriate