

SKH Tang Shiu Kin Secondary School
Report on Use of Capacity Enhancement Grant for 2023 – 2024 Academic Year

Means by which teachers have been consulted: At staff meetings

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated (e.g. in what way teachers' workload is Alleviated)	Implementation Schedule	Resources Required
To relieve teachers' workload in order to create space for teachers to enhance their teaching effectiveness	<ul style="list-style-type: none"> • To help teachers follow up discipline matters & give guidance to students • To relieve teachers of doing paper work for non-teaching duties 	<ul style="list-style-type: none"> • To employ a teacher-assistant 	<ul style="list-style-type: none"> • With the assistance of the teacher assistant, teachers will have some of the duties shared or taken away thus allowing them more time to counsel students & plan for lessons. • With a homework detention class systemically organized, students should realize that they cannot escape from doing homework & their attitude towards doing homework will be more serious. • To assist teachers in organizing, promoting and carrying out ECA, physical education and to provide administrative support 	Sept 23 to Aug 24	\$137,760.00
To reduce the class size and student-teacher ratio	<ul style="list-style-type: none"> • To enhance students' academic performance 	<ul style="list-style-type: none"> • To employ additional teacher so as to allow more split classes. 	<ul style="list-style-type: none"> • Teachers' workload reduced, allowing more time for teaching • To share the workload of teachers in organizing, promoting and carrying out activities and after-school support program • To facilitate human resources restructuring 	Sept 23 to Aug 24	GM \$335,475.00
Actual Expenses					\$ 473.235.00
Grant rec'd					\$ 666,935.00